

**NORWAY JT. 7 SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
Date: May 22, 2023  
MINUTES**

**Board members present:** Don Walter, Lindsey Drought, John Gultch, Ingrid Lang, and Chris Drought  
**Staff Present:** Adam Scanlan, Marisa Joehnk, Amber Cushing

- I. **Call Meeting to Order:** Don Walter called the meeting to order at 7:08pm
  
- II. **Finance and Operations**
  - A. **BOE Financial Reports:** Adam addressed a question and provided an update on mowing and the baseball field use/care by the Wind Lake Owls.
  - B. **PTO Financials:** No questions. Adam provided an update on the Spring Concert raffles and Glow Dance fundraisers. Lindsey suggested a fall mums sale.
  
- III. **Informational Items**
  - A. **School Board Policy Review:** The board appreciated the organization of the suggested revisions. Adam and the board walked through those. The board would like to use parent(s)/guardian(s) throughout the policies. Don suggested adding a birth certificate as a specific type of proof of age. Question about immunizations and what is specifically required. Notice goes home detailing immunizations. Regarding tardiness - Chris suggested adding a clause about possible disciplinary action (state allows for 10 excused absences prior to reaching out to authorities). Lindsey suggested adding that the school is a drug free zone. Ingrid suggested adding guidelines on when work is due when out. Adam addressed questions on head lice and police policies.
  - B. **Buildings and Grounds Update:** Adam provided an update on PTO activities, graduation, field day, yearbooks, parking lot restriping, duck hatching, and recent WUHS field trips. Don & John are planning to attend graduation - Adam will post that a quorum may be present just in case. Discussion was held around graduation and recognition of academic achievement - also potentially bringing back a year-end banquet. Ingrid suggested bringing next year's high school seniors back for graduation next year as they had the 8th grade covid drive through graduation.
  - C. **Open Enrollment Update:** Adam provided an update on open enrollment and addressed board questions.
  
- IV. **Action Items**
  - A. **Approval of Minutes as presented:** Passed 5-0 (1st by John; 2nd by Chris)
  - B. **Approval of Financial Packet as presented:** Passed 5-0 (1st by Lindsey; 2nd by Ingrid)
  - C. **Approval of Open Enrollment Seats for 23-24 School Year:**
    - a. **4K - 4 selected applications** Passed 5-0 (1st by Don; 2nd by John)
    - b. **5K - 1 selected application** Passed 5-0 (1st by Don; 2nd by John)
    - c. **1st - 2 selected applications--#4 and #3 selected-** Passed 5-0 (1st by Don; 2nd by John)
    - d. **2nd - 1 selected application** Passed 5-0 (1st by Don; 2nd by John)
    - e. **3rd - 0 selected applications** Passed 5-0 (1st by Don; 2nd by John)
    - f. **4th - 3 selected applications** Passed 5-0 (1st by Don; 2nd by John)
    - g. **5th - 2 selected applications** Passed 5-0 (1st by Don; 2nd by John)
    - h. **6th - 1 selected application** Passed 5-0 (1st by Don; 2nd by John)
    - i. **7th - 0 selected applications** Passed 5-0 (1st by Don; 2nd by John)
    - j. **8th - 1 selected application** Passed 5-0 (1st by Don; 2nd by John)
    - k. **Special Education - 0 of 1 application** Passed 5-0 (1st by Don; 2nd by John)
  
- V. **Public Comment:** No community members present.
  
- VI. **Verification of Next School Board Meeting Date:** Wednesday, June 21, 2023 at 7:00pm

- VII. Board closed session for personnel – State Statute 19.85(1) - Don Walter adjourned meeting to closed session at 8:34pm**
- VIII. Reconvene into Open Session - 10:07pm**
- IX. Adjournment - 10:08pm motion - meeting adjourned**