



## **RAYMOND FOOD SERVICE CONSORTIUM**

**YORKVILLE | RAYMOND | DROUGHT | KANSASVILLE | NORTH CAPE SCHOOLS**

### **UNPAID MEAL CHARGE POLICY**

AUGUST 19, 2021

The purpose of this policy is to establish consistent meal account procedures throughout the district.

1. The goals of this standard of practice are:
  - a. To treat all students with dignity in the serving line regarding meal accounts
  - b. To establish policies that are age appropriate
  - c. To encourage parent/guardian to assume the responsibility of meal payments and to promote self-responsibility of the student
  - d. To establish a consistent district policy regarding charges and collection of charges

Procedures:

1. If a student does not have enough funds to purchase their meal and/or have negative balance, the following steps will be taken:
  - a. A reimbursable meal will be served to the student.
  - b. Students are not allowed to purchase a la carte items.
  - c. Parents are informed of their child's negative balance by either the school staff designated to monitor food service payments, the Food Service Management Co. or the student management automated system.

Parents are encouraged to make payments with a check, cash or through the school's online payment company.

If paying by check, please write the student's first and last name or on the memo line. Checks should be made out to TAHER and NOT the school.

#### Free or Reduced Meal Program

Student meals are free for the 21-22 school year. If a household is unable to pay for their child's meal in the future, they are strongly encouraged to apply for the free and/or reduced meals. Applications are accepted at any time throughout the year. Please contact the school or email [jeff.genovese@yorkville.k12.wi.us](mailto:jeff.genovese@yorkville.k12.wi.us).

Households will be held accountable for any charges incurred until the application is approved. Application result letters are emailed/or mailed home.

### Policy Communication

1. Families will receive a written/or electronic copy of the Unpaid Meal Charge Policy at the beginning of each school year or when the family transfers to the District.
2. School Administrators will receive a written/or electronic copy of the Unpaid Meal Charge Policy at the beginning of each school year.

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