

**NORWAY JT. 7 SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
September 27, 2011 Minutes**

**Board members present: Don Walter, Deanna Stever, John Gultch, Tim Kling and Lindsey Drought**  
**Staff Present: Dr. Jeff Gorn and Carrie Reid**

**I Open Meeting**

- A. Meeting called to order 7:00 P.M.**
- B. Board Minutes** - Minutes to the August 2011 meeting were reviewed. Motion made by Don Walter to approve the August 2011 minutes as written. Motion 2<sup>nd</sup> by Tim Kling. Board voted 5-0 in favor.
- C. Treasurer's Report/Cash position**  
General Checking \$25,059.85; PTO Checking \$5,320.00  
Motion made by Don Walter to accept Treasurers report as written. Motion 2<sup>nd</sup> by Deanna Stever. Board voted 5-0 in favor. Motion carried.
- D. Review of expenditures/revenues**  
Motion made by John Gultch to accept the expenditures/revenues as written. Motion 2<sup>nd</sup> by Lindsey Drought. Board voted 5-0 in favor. Motion carried.

**II Old Business**

- A. MAP** – Discussed MAP software and reviewed sample documents.
- B. Gym Repairs** – Discussed Gym repairs and bids. Motion made by John Gultch to accept bid from Duranso Roofing and Hillside. Motion 2<sup>nd</sup> by Don Walter. Board voted 5-0 in favor. Motion carried.
- C. Gym Curtains** – Curtains were cleaned by vendor and during cleaning process they were further damaged. Carrie handled situation and vendor has agreed to replace the curtains.

**III. Administrative Reports**

- A. Lots for Tots Daycare** – Bus drops off students at Lots for Tots Daycare in Wind Lake after school for any families needing after school daycare.
- B. Medical Emergency / Non-Emergency Manual** – Nurse made some language adjustments in the emergency and non-emergency manual. Signature pages were not provided so approval tabled to next meeting.
- C. Emergency Evacuation Plan** – Due to building changes in the community the emergency evacuation plan was changes to have student utilize the pole barn at Lindsey Drought's as the updated evacuation location.
- D. WASB Handbook** – Discussed various sections of the new handbook. Carrie has some take away questions to Barry. The sections that were agreed upon with no questions will be incorporated into the new handbook.

**IV. New Business**

- A. Netbooks** – Sixth graders are happy and enthusiastic about the netbooks. Fifth graders will also receive them as an extension of the pilot program.
- B. Flu Clinic** – Carrie provided information regarding the upcoming Flu Clinic held in the Library, Oct 4<sup>th</sup> from 1pm – 3pm.

**V. Board closed session for personnel-State Statute 19.85(1)** Don Walter made motion at 9:12 pm to adjourn meeting. Motion 2<sup>nd</sup> by Lindsey Drought. Board voted in favor 5-0. Motion carried.

**VI. Next Meeting:** Annual Meeting, October 18, 2011, 6:45 pm